

**Comité Consultatif de Photométrie et Radiométrie (CCPR)**  
**WORKING GROUP ON KEY COMPARISONS (WG-KC) Meeting**

September 8, 2023, 9:00-13:00 BST (UTC +1)

NPL, Teddington, UK

**Draft Agenda V.2**

1. Opening and introductions, appointment of recording secretary
2. Approval of the agenda
3. Documents presented to the meeting
4. Approval of the minutes of the 2022 meeting
  - 4.1. Review of action items from the 2022 meeting
5. Review of membership of WG-KC and Task Groups
6. Reports by pilots of on-going CCPR Key Comparisons
  - 6.1. Final reports published since the last meeting (Exec. Secretary)
  - 6.2. K4.2017 Luminous flux (NMIJ)
  - 6.3. K2.b.2016 Spectral Responsivity 300 – 1000 nm (KRISS)
  - 6.4. K2.a.2016 Spectral Responsivity 900 – 1600 nm (NPL)
  - 6.5. K5.2019 Spectral Diffuse Reflectance (MIKES)
  - 6.6. K1.b.202x Spectral irradiance 200 nm to 400 nm (NIST)
7. 2<sup>nd</sup>-round CCPR KCs
  - 7.1. Review of time schedule for 2<sup>nd</sup> round KCs
8. Comparison Review
  - 8.1. Updates of the comparison review
  - 8.2. Issues raised in the review

**Handover of the WG-KC chairmanship**

9. Reports from the RMOs on comparison activities
  - 9.1. Final reports published since the last meeting (Exec. Secretary)
  - 9.2. Reports from RMO representatives (AFRIMETS, APMP, COOMET, EURAMET, SIM, GULFMET)
  - 9.3. Updates from WG-CMC
10. Reports from Task Groups
  - 10.1. TG1 Pilot comparison for spectral regular transmittance in the UV (N. Nel-Sakharova)
  - 10.2. TG2 RMO linkage (E. Wooliams)
  - 10.3. TG3 Comparison analysis (A. Koo)
  - 10.4. TG4 Pilot study for the use of alternative standards for photometric comparisons (E. Ikonen)
11. Guidelines
  - 11.1. Status and issues on Guidelines
12. Other business
13. Next meeting
14. Adjourn